

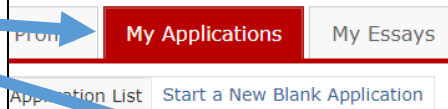
# ApplyTexas Instructions for Irvin HS Grades 9 -11 (non seniors)

- Using a web browser, visit ApplyTexas.org  
If you do not have an account, click on **Create your account now**

**\*You will need to use a personal email address to create your account and it is important you write down your username and password – you will use this again your senior year.**

- ONLY** complete the sections marked in RED as REQUIRED –  
**Make sure you use your legal name as it appears on your school registration.**  
No nicknames or shorten names.  
When finished, click SAVE PROFILE

- Click on **My Applications** and click on **Create a new application now.**



application details

You don't have any admissions applications. [Create a new application now.](#)

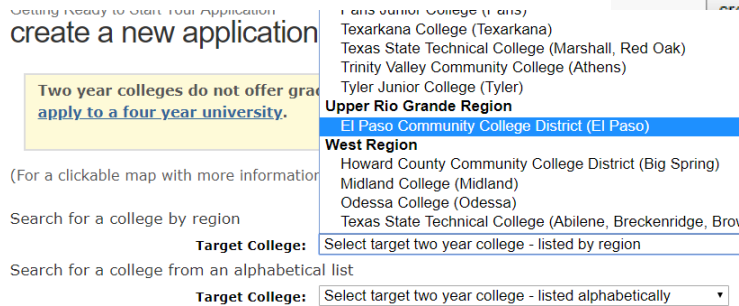
- Click on **create a new 2 year college admissions application** and look for El Paso Community College

[Which of these should I choose?](#)

[ApplyTexas application type descriptions](#)

create a new 2 year college admissions application

create a new 4 year university undergraduate admissions application



- Select **search for a college by region** and find El Paso Community College in the Upper Rio Grande Region

- Select a Semester – Your Semester of Entry is **FALL (AUG – DEC)** , click continue
- Select your Major (you are not locked in to this major- you can change it later)
- Continue to your Application – You will only complete the areas marked in RED as REQUIRED.

## 9) Educational Background

School Code: 2442223

Graduation Date: \_\_\_\_\_

Search for Your High School

High School Name:

High School Code:

High School City or Country:

High School State/Possession/Province:

Expected Graduation Date:

« if in U.S. or Can

Please check here if you have information to enter f

Are you home-schooled? - **REQUIRED**

Yes  No

10) Education Background – Question 3 about previous colleges does NOT apply to you

3. Please list **all** current or previous colleges or universities you have attended or are attending, including college-level correspondence study and dual credit. - **REQUIRED if applicable**  
Failure to list all institutions will be considered an intentional omission and may lead to forced withdrawal.  
Have an official transcript sent to each university to which you apply. Please send an official transcript from all schools listed.

Current or Most Recent College Attended

Search for College 1

Name of Institution:

College Code:

College Location

City

Country

College  < if in U.S. or Canada

State/Possession/Province:

Dates of Attendance

Attended starting from:  /

Attended to:  /

Hours earned:  < number credit hours, if applicable

Enter whole numbers in the box. Do NOT enter a decimal point.

11) Educational Information **\*Very IMPORTANT\***



2. Please indicate on what basis you are seeking admission. Select the option that is most appropriate. Additional documentation: - **REQUIRED**

Admission Basis

3. Please indicate the primary reason for attending classes at this college: - **REQUIRED**

Reason Attending

12)

Basis of Claim to Residency

Do you file your own federal income tax as an independent tax payer? - **REQUIRED**

(An independent tax payer should not be claimed as a dependent by another person. If you file a joint return with your spouse, you are not an independent tax payer.)

Yes  No

Are you claimed as a dependent or are you eligible to be claimed as a dependent by a parent or court-appointed legal guardian? - **REQUIRED**

(To be eligible to be claimed as a dependent, your parent or legal guardian must provide at least one half of your support. If you are not adopted the student.)

Yes  No

13) Residency Information – Answer questions 1, 2, 3, 6, and 7

14) Custom questions for this institution:

- SISD 8<sup>th</sup> grade students, acknowledge and save question
- Share information with UTEP – **YES** – acknowledge and save question
- For ESL students, read and select your appropriate answer – acknowledge and save

15) Certification of Information – check all 3 boxes and save

16) Check the box with the red text and click on Submit Application now.

17) Check your email for a confirmation receipt and keep it handy.

18) LOG OFF on the upper right hand blue bar.

